

## **MINUTES**

### **STATE ADVISORY COUNCIL ON LIBRARIES**

**SEPTEMBER 7, 2007**

The State Advisory Council on Libraries convened in a regularly scheduled meeting at the Kentucky Department for Libraries and Archives, on Friday, September 7, 2007.

Present were:

#### Council

Arne Almquist  
Karl Benson  
Linda Begley  
Garry Collum  
Mary Congleton  
Jane Winkler Dyche  
William Hansen  
Kimberly Hartz  
Carolyn Ingram  
Linda Kompanik  
Michael Lyons  
Carol Mitchell  
Shauna Patton  
Karen Porter  
Lynda Short  
Carolyn Sue Traum  
Etolia White  
Bill Wilson  
Janice Wren

#### KDLA

Charlene Davis  
Lori Harlan  
Laura Negron  
Wayne Onkst  
Christie Robinson  
Paige Sexton  
Barbara Teague

#### KLA President

Laura Davison

#### Education Cabinet

Charles Harman

### **WELCOME AND INTRODUCTIONS**

Ms. Kimberly Hartz, Chair welcomed everyone and called the meeting to order. We have several new members that have been appointed to the Council: Mr. Gary Collum from Kenton County will be representing public libraries, Ms. Shauna Patton from Stambaugh will be representing library users, Ms. Jane Winkler Dyche from London will be representing library users, Mr. Michael Lyons from Louisville will be representing the disabled and Ms. Mary Congleton from Berea will be representing special libraries. Introductions were made to new Council members. Welcome to all of our new members. We are pleased to have you as a Council member.

### **APPROVAL OF MAY 18, 2007 MEETING MINUTES**

No changes were made to the May 18, 2007 meeting minutes of the State Advisory Council on Libraries; minutes were approved as distributed.

### **KLA REPORT**

Laura Davison, President of the Kentucky Library Association, reported to the Council that the first KLA Minority Scholarship will be presented at the KLA Annual Conference in Louisville this month. Ms. Davison stated that Christie Robinson has done a wonderful job as Chair of the Minority Scholarship Committee and Christie will be presenting the award during the awards luncheon.

The KLA Annual Conference will be held September 19-22, 2007 at the Downtown Louisville Marriott. They are looking forward to offering lots of interesting sessions and exciting projects.

This will be Ms. Davison's last meeting to report as the KLA President since her term ends September 30. The new KLA President will be Ms. Fannie Cox, who currently works at the University of Louisville Ekstrom Library. The State Advisory Council thanked Ms. Davison for her recent service as KLA President and for attending our meetings and keeping us updated on KLA projects.

### **LSTA FIVE YEAR PLAN UPDATE**

Laura Negron, KDLA's Grants Administrator, distributed to the Council a draft copy of the LSTA Five Year Plan for the FY2008-2012. This plan has been submitted to Washington, but we had not received final approval at the time of this meeting. Laura stated that once we get that final approval, the Council will then be receiving a copy of the official document.

Copies of the 2008 LSTA Competitive Subgrants were also distributed to Council members. This list shows some of the many interesting projects that are being conducted in libraries with the assistance of federally funded LSTA grants. One example is the Northern Ky. University W. Frank Steely Library Digital Project, which will allow the purchase of archival equipment to digitize collections and provide access to those collections online.

Laura reported that KDLA has over \$2.5 million in federal funding for the 2008 Federal Fiscal Year through LSTA funds. The majority of this money is distributed through grants, both competitive and non-competitive, as well as some technology grants.

### **KDLA UPDATE REPORT**

Commissioner Wayne Onkst advised the State Advisory Council on Libraries that KDLA has several project areas he would like to report on. Commissioner Onkst first asked some of the KDLA staff to update the Council on some of the many projects KDLA has recently been involved with:

- Christie Robinson distributed a draft of the most recent Strategic Plan for KDLA, which includes our new Mission, Vision, Core Values, and Goals. Christie explained that we worked on this revision with an outside facilitator to create a more clear, concise plan. KDLA is continuing to work on the Objectives and Action Plans as we move forward in this process.
- Wayne reported that with the recent retirement of Richard Belding, we are awaiting the appointment of a new director for the Public Records Division. Barbara Teague will be serving as acting director in the interim.
- Barbara Teague informed the Council that Secretary Owens recently testified before the Capital Planning Advisory Board and informed them about our urgent need for an additional archival storage facility expansion. KDLA is hopeful that this expansion will be among the top priorities that will be recommended by the Capital Planning Advisory Board, and that it will be fully funded during the budget process.
- Barbara also reported that the Archives & Records Commission will be meeting this month to discuss the Administrative Hearing that was recently held in regard to proposed changes related to Administrative Regulations 725 KAR 1:030 & 725 KAR 1:060 on records retention schedules. The next step will be submitting a Statement of Consideration to LRC by September 14th describing what was discussed at the hearing and what our response to those requests or comments will be. Barbara reported that the Archives & Records Commission will most likely make a recommendation at their next meeting to return to the previous record retention schedules until these issues surrounding the regulation change have been addressed.

- Barbara also reported that our Local Records Program has been receiving an increase in funding from HB 537, which designates that \$1.00 of the increase in the state legal process tax be captured in a trust fund for our Local Records Program; this increase in funding may allow the Local Records Program to offer more grants in the future to assist counties with their local record needs.
- The State Historical Records Advisory Board (SHRAB) received a grant to produce a documentary on the importance of public records in our everyday lives. The documentary is being produced by KET and will feature Bob Edwards as the narrator as well as clips of Dr. Thomas Clark. The feature is about 30 minutes in length and may be broadcast on KET in the near future.

Charlene Davis, Director of the State Library Services Division, briefed the Council on the status of the three Gates Library Foundation Grants that KDLA is currently involved in.

- The first is the Staying Connected Grant which focuses on improving public access computing. There are four categories of funds in this program: Public Access Computer Upgrade/Replacement, Broadband Connectivity Upgrade, Training Sustainability, and Technical Support. Ultimately, KDLA was granted \$174,357 from the Foundation to support Training Sustainability. This training involves both face-to-face training and online live classes. This grant will close December 31, 2007.
- The Rural Sustainability Grant which covered libraries that needed assistance in sustaining their own network needs. This grant targeted teaching library staff how to develop a network training plan for their library. This grant also allowed participants from rural libraries to travel to the American Libraries Association annual conference in June. This grant has been completed and a report will be sent to the Gates Foundation in November.
- Charlene also discussed the Public Access Computer Hardware Upgrade Grant Program (PACHUG). This grant was awarded to help update computer hardware that was initially deployed by the Foundation in rural counties where public libraries were not able to support hardware upgrades on their own. This grant allowed more than 600 computers to be replaced or upgraded in some instances. This grant will conclude December 31, 2007.
- Charlene reported that the contracts for the KYVL databases have been completed and not only were they able to keep the licenses to the current (43) databases, but they also added several additional databases that have been requested such as ERIC, CINAHL Full Text from EBSCO, Amazing Animals from Grolier Online and others. Also from KYVL, the ground courier service contract has been awarded to Lanter Delivery Systems Inc. This has been the most recent courier provider and services will be continued with them.
- Charlene presented the latest additions to the state library collection, as a direct result of surveying public libraries asking how KDLA could be of assistance to them. Library staff requested assistance with their programming efforts and CE support needs, as well as circulating book kits. Some of the book kits now available include: book clubs /discussion group kits, large print book kits, craft themes, "how to" instructional kits, mystery kits, genealogy/oral history kits, and others. State Library Services expects the popularity of these kits to continue to grow and they will most likely expand the program to include kits geared toward children and teen programming and other programming areas that have been requested.
- Paige Sexton, KDLA's Communications Director, distributed a copy of the Governor's Office of Minority Empowerment e-Newsletter for July-August that features public libraries and what

they have to offer everyone. Paige also discussed an article featured in the September 2007 issue of *Kentucky Living* that hi-lights libraries and how they are the cornerstones of the community.

- Paige also advised the Council about a website that is sponsored by the Chamber of Commerce which seeks new and innovative ideas to bring Kentucky into the 21<sup>st</sup> century. Paige encouraged members of the Council to submit ideas about the importance of libraries & archives on this website. The best ideas submitted will be presented to the Governor-elect and other community leaders. That website can be found at: [www.newagendaky.com](http://www.newagendaky.com)
- KDLA is in the process of looking for someone with web management skills to assist with our webpage and Communication Team duties. Our Communication Team is also starting to look at putting an e-Newsletter together for KDLA in the near future.
- Lee Cruise from LEX18 will be here Oct. 8, 2007 to promote Archives Week and help raise awareness for public records.
- Commissioner Onkst announced that KDLA has \$275,000 in grant funds available for bookmobiles in matching 50/50 grants for 2008. Commissioner Onkst is hopeful that these funds will allow for a dozen or so new bookmobiles to be purchased for public libraries to assist in outreach services. We expect a large demand for these bookmobile grants, and we may try to increase these grant funds for bookmobiles in the future.
- Commissioner Onkst reported that this fall KDLA will begin developing criteria for the scholarship fund, as well as looking at the criteria and guidelines for the construction grant process. Commissioner Onkst would be glad to have the Council's input on how to make the formula for distributing funds more fair for libraries in the state. Please contact Commissioner Onkst if you have any suggestions on how to develop that criteria.
- KDLA's budget requests have been submitted to the Education Cabinet. The Education Cabinet will prioritize all budget requests and submit those to Finance for review.
- Commissioner Onkst announced that in Jefferson County they have started the process of creating a taxing district. The library plans to get an issue on the ballot in November which would fund the library district with an occupational tax in Jefferson County. Warren County also recently established a taxing district in their county.
- KDLA is also trying to help strengthen school libraries across the state. Many schools have suffered funding cuts and are cutting library media specialists from their schools. We need to emphasize the importance of hiring a highly qualified library media specialist in every school by supporting the inclusion of libraries in the definition of No Child Left Behind Reauthorization.

### **ANNOUNCEMENTS**

- Sally Hamilton, who was serving as deputy director for the Education Cabinet, retired at the end of August. Ms. Ann Guarnieri from the Education Cabinet will be assuming some of the duties that Sally was responsible for, along with the assistance of Charles Harman who attended this meeting.
- Linda Kompanik serves as the KLA Public Awareness Chair and requested that if anyone has something of interest that their library is involved in or is working on that would help raise awareness for public libraries, to please share that information with her.

### **NEXT MEETING**

The next meeting of the State Advisory Council on Libraries will be held on Friday, December 7, 2007 at 1:30 p.m. in the KDLA Board Room.

### **ADJOURNMENT**